

INFORMATION CIRCULAR

International EOS/NPP Direct Readout Meeting, Benevento Italy, 3-6 October 2005

14 July 2005

Dear Colleague,

The International EOS/NPP Direct Readout Meeting is now less than 3 months away. The purpose of this Circular is to update you on abstract submission, accommodation options, and conference registration deadlines. The draft program will be available in September at the DB meeting website: <http://dbmeeting.gsfc.nasa.gov/>

Important Dates

Deadline for Abstracts	31 July 2005
Deadline for Free Registration	30 August 2005
EOS/NPP Direct Readout Meeting	3-6 October 2005

Final Call for Abstracts

If you wish to give an oral or poster presentation at the meeting, please provide your abstract by **Sunday 31 July 2005**, and indicate whether you would prefer an oral or poster presentation (or both). Please email your abstract to dbmeeting@backserv.gsfc.nasa.gov or send by fax to +1 608 262 5974 (attention Liam Gumley). We will send more information soon on the format and deadline for submission of papers to be included in the proceedings.

Conference Venue

The meeting will be hosted by the Mediterranean Agency for Remote Sensing (MARS) in Benevento, Italy (<http://www.marsdb.it/>). The nearest large city is Naples, and we recommend that you fly into Naples for the meeting. Bus transportation will be available on Saturday 1 October and Sunday 2 October from the Naples airport to Benevento (about 90 minutes travel time). Buses will depart the airport at 11:00 am and 3:00 pm. Buses will also be provided for the return trip to Naples when the meeting ends.

Accommodations

Rooms have been set aside at several hotels in Benevento (all rates include breakfast). Please contact the hotel directly to make your reservation (mention "DB Meeting" or "MARSec"). Room rates and availability are subject to change after the deadlines shown. Bus transportation to and from the meeting venue will be available each day of the meeting for hotels in the city of Benevento (i.e., the hotels listed below). If you stay outside the city of Benevento, you will need to make your own arrangements for transportation.

Bei Park Hotel: email info@neikos.it, phone +39 0824 360016

Single: 60 euro (15 rooms) Double: 70 euro (25 rooms)

Deadline for reservations: 8/30/2005

Hotel Villa Traiano: email info@hotelvillatraiano.it, phone +39 0824 326241

Single: 70 euro (6 rooms), Double: 110 euro (9 rooms)

Deadline for reservations: 7/31/2005

Grand Hotel Italiano: email italianoghotel@tin.it, phone +39 0824 24111

Single: 54 euro (6 rooms), Double: 80 euro (28 rooms)

Deadline for reservations: 7/31/2005

Hotel DG Garden: email info@dggarden.com, phone +39 0824 25331

Single: 48 euro (6 rooms) Double: 82 euro (4 rooms)

Deadline for reservations: 7/31/2005

Other hotels and bed/breakfast accommodations in the Benevento area are listed at the EOS/NPP DB meeting website: <http://dbmeeting.gsfc.nasa.gov/accommodations.cfm>

Registration Fee

If you register for the meeting via the website by 31 August 2005, registration is free (no cost). If you register after 31 August, either via the website or in person at the meeting, a registration fee of 100.00 euros will be charged, payable in cash at the meeting. Please use the meeting website to register early! <http://dbmeeting.gsfc.nasa.gov/registration.cfm>

Visa Applications

Please check with your local authorities about whether you need a visa to visit Italy. For more information, please visit this website: http://www.esteri.it/visti/index_eng.asp

Final Call for Financial Support

We are able to offer at least partial financial support to a number of participants needing assistance to attend the conference. If you anticipate the need for travel assistance, please contact us as soon as possible, indicating your likely needs (e.g., airfare, hotel, per diem). We will stop accepting applications for financial support on 15 August 2005. Note that preference will be given to people making a presentation.

Concluding Remarks

We look forward to seeing you in Benevento on 3 October 2005 for a productive meeting.

Yours sincerely,

Liam Gumley (Meeting Coordinator) on behalf of the organizing committee:

Paolo Antonelli (Mediterranean Agency for Remote Sensing)

Patrick Coronado and Kelvin Brentzel (NASA Goddard Space Flight Center)

John Overton (NPOESS Integrated Program Office)

Darrell Robertson (NOAA)

Contact Information:

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